

Worship Committee Roles and Responsibilities

Approved by the UUCWI Board of Trustees, February 14, 2012

Approved by Worship Committee, February 6, 2012

Edited 5/1/2016

Purpose: To plan and implement worship services for UUCWI in cooperation with the minister.

Goal: To help each congregant member or friend in his or her personal journey towards an ethical life that is intellectually honest, personally meaningful, socially responsible and spiritually rich by creating and presenting services that: (a) embody Unitarian Universalist principles; (b) nourish the mind and spirit of the diverse attendees; and (c) provide a range of experiences including reflection, community building, intellectual stimulation, spirituality, music and real-life topics.

Nature: This is a standing committee.

Key Responsibilities:

Services

- Plan and assure worship services of consistent high quality
- Assure that speakers and/or programs address the goals stated above
- Incorporate special music that is appropriate in content and quality
- Assign a trained Worship Leader to facilitate each service as needed
- Seek input from congregation members, soliciting their feedback on the effectiveness of the worship program

Worship Leaders

- Develop criteria for Worship Leaders and, based on that criteria, at the end of each church year select those to serve in this capacity for the coming church year
- Plan, prepare and conduct at least one training workshop for Worship Leaders each year
- Assure that Worship Leaders understand their role in and responsibility for logistics, coordinating music, readings, and sermon topic with the speaker

Budget

- Prepare the annual operating budget for the Worship Committee for inclusion by the Board of Trustees in the UUCWI annual budget
- Set fees and reimbursable cost limits for speakers consistent with the Committee's budget and any applicable PNWD guidelines
- Authorize and monitor any expenditures relating to this Committee

Communication/Coordination

- Work together with the music director, special music coordinator, and choir director to provide music appropriate to the services
- Communicate plans and coordinate services, as appropriate, with other committees.

Ex Officio Members:

- Church Administrator
- UUCWI Minister
- Music Director
- Special Music Coordinator