

Job Description

The CREC manages the children's program and reports to the president of the Board of Trustees. The overall purpose of the children's program is to provide a welcoming, safe and joyful experience and provide an introduction to a vision of childhood learning and values consistent with UU principles. The CREC will have a vision of providing support to parents. We are using an adopted curriculum which is story-based and follows the seven UU principles which have been adapted for use by children. We have a commitment to make the program successful recognizing the small and personal nature of this congregation, and have a willingness to try new ideas to build a community with other children and adults.

Specific duties include:

- Coordinating and occasional development of a program appropriate to the age(s) of participating children;
- Teaching on Sundays;
- Organizing children/family activities such as the Friday Game Night;
- Recruitment, training and coordination of program volunteers,
- Coordinating and maintaining the Parents Group;
- Participating in the Children's RE committee;
- Collaborating with and communicating with Minister;
- Collaborating with Administrative staff;
- Conducting internal and external outreach;
- Reporting activities to the BOT at least monthly;
- Working with supervisor.

Position Requirements:

- Understanding of and agreement with Unitarian Universalist principles (<http://www.uua.org/beliefs/principles>)
- Minimum 18 years of age;
- Completion of background check;
- Personal references upon request;
- Demonstrated teaching skills;
- Ability and capacity to use internet communications including email, social media and others;
- Knowledge of child development principles in order to aid in developing age-appropriate programs;
- Ability to work directly with children at a variety of age levels;
- Good interpersonal skills with both adults and children;
- Good oral and written communication skills.

Other Important Information About the Position:

- Applicants need not be members of UUCWI.

Unitarian Universalist Congregation of Whidbey Island
Children's Religious Exploration Coordinator (CREC)

Job Description

- Depending upon funds, this position will be filled on a temporary basis, beginning January 1, 2016 and lasting until the church year ends (June 30, 2016). The Board may extend the position for additional period(s) without further announcement(s).
- Position is funded for 20 hours/month. Additional hours may be available as funds and staffing permit.
- Hourly wage will be \$16/hour.

Reviewing information about this congregation available on our website (<http://www.uucwi.org/>) is highly recommended before applying for the position.

Email résumés and letter of interest to Sarah Richards at president@uucwi.org by not later than 5:00 p.m. December 15, 2015.

(Adv. on Craigslist/Drewslist/Playscape/Skagit Child Dev. program)